
Mental Health Planning & Advisory Council

Vision
Plan, Advocate, Evaluate

Mission
*To advocate for a system that supports persons
impacted by mental disorders on their journeys
to achieve the highest quality of life possible by
promoting evidence-based, cost-effective,
individualized mental health services.*

Cathii Nash, Chair
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Mental Health Planning and Advisory Council
SeaTac Holiday Inn Express Hotel
19621 International Blvd, SeaTac
July 11, 2007, 9:30 – 3:30
MINUTES

PRESENT: Rick Crozier, Cathii Nash, Nanette Baker, Fran Collison, JoEllen Woodrow, Dan Clement, Erin Peterschick, Michelle Murphy, Doug Johnson, Becky Bates, Caryn Horn for Annie Conant, Russ Hammond, Dolezal, Bill Waters, Mary Christie, Lenora Warden, Vanessa Lewis, Roger Bauer, Cheri Dolezal, Traci Adair, Mary O'Brien for Thressa Alston, Eleanor Owens, Brett Lawton

GUEST: Ronda Kenney, Mental Health Division

EXCUSED: BJ Cooper, Danny Eng, and Barb Putman

UNEXCUSED: Joanne Groves, Tom Saltrup, and Ron McCoy

I. INTRODUCTIONS

- A. Review and Vote on June 13, 2007 Council Minutes.
Change: Remove the names.
Move to accept the Minutes with changes - Accepted
Action: Cheri will send Nanette template for minutes and put in the next packet
- B. Review Pending Action Items - Completed

II. MHPAC COLLABORATION:

- A. WA State Council on Aging (SCOA) Collaboration May 21st letter
 - a. WA State Council on Aging (SCOA) collaboration in regards to the May 21st letter from Esther Gregg, Chair, SCOA - MHPAC member to sit on SCOA, Robert (Bob) Knight, from SCOA will sit on MHPAC.
 - b. Council needs to be more proactive getting Charters, schedules and following up on correspondence.
 - c. Collaboration with other will assist in Legislative issues and grant processes. This will also make greater moves toward cross-system transformation.
 - d. List the 4 Councils MHPAC decided to collaborate with:
 - 1. Children Youth and Family Services Statewide Advisory Committee
 - 2. Title XIX Advisory Committee
 - 3. Rehabilitation Council of WA State
 - 4. WA State Council on Aging

MOTION by Erin Peterschick: MHPAC Chair draft a letter to accept Robert Knight, recommend he attend the OATS. Approved.

ACTION: MHPAC needs follow up letters to other Councils.

III. NEW MEMBERSHIP

A. P/P recommends to present Matt Stolberg, Dwight McClain, and Brien Critchlow to MHPAC for vote.

MOTION: Recommendation to vote all new candidates to the MHPAC.

All in favor of accepting these three members - Approved

1. Council needs to make sure new members are geographically located though-out the state.
 2. Recommendation was made to ask for references from new prospective Council members. (Item for next P&P Subcommittee agenda)
- B. Adult Consumer Subcommittee needs new consumer representation. : Questions were raised regarding subcommittee protocol and were answered thusly:
1. Each subcommittee makes their own bylaws and recruitment process. The Council expressed desire for more concrete structure on this.

New Legislative Subcommittee member per Cathii Nash- Mary Christie

IV. COUNCIL BUSINESS:

A. DRAFT 2008 Federal Block Grant Plan

1. The MHPAC roster needs to be updated
2. Once MHPAC approves the FBG Plan, it goes to MHD Director, then to DSHS Secretary, then to Governor's Office by Sept. 1, then to SAMHSA.
3. Chair needs the Subcommittee accomplishments for Sept 06 to Sept07 report to the Feds. The report needs to be to SAMHSA by Sept 4th!!

Roger Bauer MOTIONED to accept the FGB report, Seconded by Russ Hammond
All in favor to accept the 08 FBG Plan, Accepted, 3 abstentions

Doug Johnson moves the Council give Cathii the authority to represent the Council with the RSN Administrators and the local Administrator's Advisory Boards. This is to be viewed as an attempt to discuss and train the local advisory boards about the FBG, MHPAC and National, and how we will all work together. .VOTED UNANIMOUSLY

B. Discussion: The MHPAC needs to transform the system. Engage and involved the people that are on those Councils. The only way to do that is for someone to attend their meeting and engage them in conversation about their duties and how to better collaborate within the system. Cathii will explain the direction the Council is going. Raising awareness. The Council expressed concern that this would be a burden on Cathii, the Chair. It might be more constructive to ask the MHD to make a recommendation to the RSNs to support the Chairs of the Advisory Boards to all meet together for building a network.

MOTIONS

1. Cathii visit RSNs
2. Rewriting criteria
3. Signatures for MHD

MOTIONS were seconded and passed.

C. New on 08 FBG: Criteria for Older Adults. *A lot of RSNs have included this in their spending plans, as well as Tribal funding. This was emphasized by Rick and Ronda.*

FBG Process: 8.4 million from federal government based on a formula to all 50 states and 9 territories are offered for care of non-Medicaid. Washington's formula is based on population within each county.

1. MHPAC's duty is to advise the state on the State Plan, on how they're spending Medicaid, State, & FBG dollars. The Council wants to ensure the MHD is spending the FBG money to meet the Council's goals. Second goal for the Chair is to reach out to all 13 Advisory Councils to further clarify the use of FBG dollars.
2. The Council needs to focus on the RSNs that are maximizing the FBG and use them as an example. Is there a way to shine a spotlight on the RSNs that are raising the bar?
3. MHD Licensing Team should look at Advisory Boards minutes to see if they have an active participation in areas of importance for FBG.
4. MHD has final authority to sign contracts with RSNs. A few local Advisory Councils were not included in the FBG process.
5. Cathii would like to attend the RSN Administrator's meeting to talk about FBG expectations then attend each RSN Advisory Council with the same message. Education Advisory Council's role they have in the FBG process.

Agenda item for Nov MHPAC meeting: Development of 09 FBG criteria. ACTION Invite Ronda Kenney and Judy Gosney from MHD.

ACTION: Cathii Nash will be drafting a letter of congratulations to Stephanie Lane Office of Consumer Affairs, now titled, "Office of Consumer Partnership".

- E. Review MHPAC Handbook and update on Bylaw revisions suggestion
1. Place Confidentiality guidelines in Bylaws
 2. Issue is that the Chair of MHPAC doesn't have the authority to appoint Chairs of Subcommittees. Recommendation the Chair should have authority to appoint Chairs of Subcommittees.
 3. Emergency travel guidelines. A MHPAC member needs an emergency number to call in case of emergency authorizing another night in hotel, etc.
 4. MHPAC term ends before their Chair term
 5. Pg 21 acronym is ACS not ACTS throughout handbook. Add SMS for Sexual Minority on pg 21.
ACTION: JoEllen Woodrow will give me a new description of ACS to replace the description on page 21
ACTION: Cathii Nash will send me a new description of Leg Sub, including protocol on lobbying, to replace the description on page 20.
NOTE: Bylaw changes go to Doug Johnson.
 6. SMS does have Bylaws
 7. Subcommittees make up their own criteria around selection process. A flow chart would be nice.

F. Upcoming MHPAC Awards Meeting Sept 12

Cheri Dolezal MOTIONED to remove Chair of Adult Consumer Subcommittee and elect a new Chair. Motion withdrew.

Lenora Warden NEW MOTION: Vote to dissolve the ACS since there are no longer five active members. Approved, One Abstentions

Traci Adair MOTIONS to create an Ad Hoc Subcommittee devoted to Adult Consumers and the planning for the Stakeholder Awards meeting on Sept 12th in the next three months.

All in favor in adding an Ad Hoc Subcommittee: Approved, 2 abstentions

NOMINATION: Michelle Murphy and Lenora Warden are Co-Chairs the new Adult Consumer Ad Hoc Subcommittee – Accepted

JoEllen Woodrow, Clifford Thurston, and BJ Cooper with and the possibility of recruiting a newly elected MHPAC member, Matt Stolberg, will be asked if they wish to participate on the Ad Hoc Subcommittee

ACTION: Cathii Nash will write Diane, BJ and Clifford

1. Award nomination deadline July 15
2. Edit the Save the Date announcement that needs to be distributed ASAP. Idea for 1:45 to 3:30 presentation:
IDEAS:
 - a. Presentation from 2 highly intelligent presenters:
 - b. Transformation Grant vs STI
 - c. Invite Robin Arnold-Williams to speak 'Partnership in 2009'
 - d. How do RSN & Advisory Boards leverage FBG efforts? Opportunity to highlight 08 FBG efforts.
 - e. Recruitment opportunity for ACS subcommittee.

Traci Adair MOTIONS: the Chair of MHPAC write a letter to MHD asking to officially invite all RSN Administrators to the Sept 12th Annual MHPAC service of excellence awards meeting so they can participate in the afternoon agenda Partnerships of 2009. Approved Unanimously.

- f. Idea to offer an award to Chair of Advisory Boards. Ask the RSN Administrator to give the Chair of the Advisory Board to give them the award. This will get them in attendance. Award to an RSN that gives excellent consumer work. Lunch should be provided to those that receive an award. Keep in mind to approach Ken Stark for extra money.

E. SUBCOMMITTEE REPORTS

F. ACCOMPLISHMENTS (only have EMAC so far)

1. Need Children's Accomplishments Deadline by July 20th
2. OATS By next Friday
3. SMS week by next Friday 20th
4. ACS Cathii has for the last 10 months, include input on OCA

G. MHPAC Brochure

ACTION: Cathii Nash will edit brochure, strike Legislation priorities including additional information to be reviewed at the Aug 8th meeting packet.

ACTION: Fran to breakdown of last years 20% budget for Aug 8 meeting packet.

H. Suggestions from P/P for October meetings

1. The Individual Development Accounts Presentation

ADJOURN

The next MHPAC meeting will on Wednesday, August 8th, 2007 at the SeaTac Holiday Inn from 9:30 a.m. until 3:30 p.m.

Please be sure to make airline travel/hotel arrangements at least two weeks ahead via email to Christina Carter at cartecc@dshs.wa.gov. Thank you for your cooperation.